

# US and CANADA Business Expansion Visa

## Pre-qualification Documentation



Company's name: \_\_\_\_\_ Address: \_\_\_\_\_  
Contact person: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email address: \_\_\_\_\_ Cellphone: \_\_\_\_\_

## Expand your business or company in the United States of America and or Canada No minimum investment required.

**A comprehensive 3 year business plan (maximum three pages) for your future activities will determine the financial needs (investment and cashflow) of your expansion in the US or Canada.**

### Requirements:

- The foreign company must have been operating in its home country for at least one (1) year and must remain in operation at all times;
- Annual sales volume or gross revenues of the foreign company must exceed US \$1,000,000;
- The company must have at least ten (10) full-time employees on its payroll;
- The key employees being transferred to the US must have worked for the foreign company for at least one (1) year out of the last three (3) years;

## Information required for a business or company wanting to expand their activity in the US or Canada

**(and transfer their key employees in their future division and obtain US or Canadian visas and/or Permanent Residency for them and their family)**

### L-1 visa

The employee must have been physically outside the U.S. during the one year of continuous full-time employment, regardless of payroll or employer. The employee must have been working in a managerial, executive or specialized knowledge role.

Brief trips to the U.S. If the employee made brief trips to the U.S. during the one-year period, the one-year clock does not need to restart, but the number of days in the U.S. will be counted against the one year and the individual must accrue that additional number of days beyond the one year of employment.

**Pre-qualification to determine the following:**

**i** *The definition of a foreign country means the country in which the corporate head office (the decision entity) is located.*

- Does **the foreign business or company** meet the admissibility requirements (permitting it to expand to the US or Canada)?
- Do **the key employees and their family** being transferred from the foreign business or company to the US or Canada meet the administrative requirements, policies and procedures established by United States Citizenship and Immigration Services (USCIS) or Canada Immigration (Permitting them to obtain visas and/or Permanent Residency (Green Card) for them and their family)

**Foreign business or company’s pre-qualification information**

Gross sales revenues \_\_\_\_\_

**i** *To evidence that the business or company has the funds to expand in the US or Canada.  
\*Official financial statement documentation is not required at the pre-qualification stage\**

How many employees in business \_\_\_\_\_ since \_\_\_\_\_ (year)

**i** *To evidence that the foreign business or company has the minimum number of employees required to be admissible to expand in the US or Canada. (Admissibility requirement)*

What is the website of the foreign company? \_\_\_\_\_

Tell us about your project in details.

How many key employees does the foreign business or company want to transfer to the US or Canada? Total: \_\_\_\_\_

**i** *The key employees being transferred must have worked for the foreign company for at least one (1) year out of the last three (3) years;(Administrative rule)*

Why are these key employees essential to the success of the US division? Explain:

Where in the US or Canada will the project be established? \_\_\_\_\_

**Can the business or company document the following (when required)**

Certificate of Incorporation/Organization and articles – What Country \_\_\_\_\_

**i** *This is to evidence the existence of the foreign entity.*

Do you have Stock certificate(s) (showing total ownership of the foreign company)?

**i** *This is to evidence ownership and control.*

Copy of Income Tax Return for foreign company.

**i** *To evidence ownership and tax withholding and reporting obligations.*

Wage and Tax Statement /Payroll Summary. Total of employees \_\_\_\_\_

**i** *To evidence the number of workers the company has.*

Financial statement of the foreign business or company prepared by a professional accounting firm.

**i** *Only credible financial statements prepared by an established and recognized professional accounting firm.*

3 years business plan.

**i** *This is to evidence that the business or company has the funds to expand in the US or Canada. The business plan will determine the financial needs (investment and cash flow) for the company's expansion in the US or Canada. **\*Include a comprehensive 3 year business plan (max. 10 pages). Canam can assist you with your business plan.***

Promotional material.

**i** *To evidence what type of services or product the company or business offers.*

**Yes we can document the above information required (when requested)**

**Can you document the following for your key employees being transferred to the US or Canada (when required)? after signing a service contract with CanAm immigration or NY immigration Law group?**

Resume

**i** *To evidence their education and employment experience*

Job description in the business and/or company in home country

**i** *To evidence they are admissible as executives, middle management or specialized skills.*

Personal Income Tax Return from their home country (when required)

**i** *To evidence that they have been working for the company at least one year out of the 3 last years*

Intended job description in the U.S. or Canada

**i** *To evidence they will have similar job responsibilities in the US or Canada as they have in their home country.*

Valid passport

**i** *To determine the citizenship of the key employee being transferred*

**Note:** Does your key employee have a criminal record? If so, he/she is not admissible to enter in the US or Canada. Here is how we can help: We can obtain for them a waiver (pardon) so they can be admissible for business or pleasure.

**Yes we can document the above information required (when requested)**